



Position Description and Application Information  
for Video Editing Project  
[www.fluentin3months.com](http://www.fluentin3months.com)

### **About us**

*Fluent in 3 Months (Fi3M)* is the most popular language-learning blog in the world. We are a small team of about 10 people, working together remotely from 7+ different countries to help people around the world learn new languages faster and more easily.

We serve a massive audience of language learners all over the world, with around a million unique visitors to the site each month, and with a dedicated email community of 250,000 language hackers and growing.

### **Project Description**

We're looking for a Video Editor to take around 3 hours of professional filmed footage and edit it into 8 informational films of 10-15 minutes each for use in an online video course. This is to include using simple video effects, transitions and overlaid graphics to keep it engaging and dynamic.

You will reporting to our Product Development Manager who will provide direction and timestamps for your edits. Each video will likely require 2-3 rounds of edits.

[Here's an example](#) of the quality of output we'd be looking for.

The video editing budget for this project is \$500. We anticipate the project will be concluded by 31st July 2022.

### **Skills and Experience**

You'll need to be someone who:

- Manages your time well to meet deadlines and to work remotely, reliably, and efficiently with an online team.
- Has access to and is proficient with the Adobe Creative Cloud.
- Has experience of keying for green screen, sound mixing, exposure correction and colour grading.
- Is able to add simple graphics to videos.
- Has access to the hardware required for video editing and production.
- Knows your own strengths and limitations - and be willing to ask for help from the team when you need it.
- Has a strong attention to detail and is able to follow directions.
- Is familiar with online tools for collaborative working including Frame.io, Gmail, Google Docs, Trello and Basecamp.
- Is passionate about language learning and potentially speaks multiple languages.



## Application Process

To apply for this role, please complete all of the following, and send it in a single email to [david@fluentin3months.com](mailto:david@fluentin3months.com) with the subject line **Video Editor Application**

## Test Tasks

1. Take a look at the *Fluent in 3 Months* YouTube channel. Choose one video that you like and tell us 3 things you would improve about how the video is edited.

Next, please carry out the following two tasks to demonstrate your technical ability.

2. Download and install any screencast software you like and record a quick video showing how to change a label on an email in Gmail. Log into your own Gmail account or create a new one to demonstrate it, taking any email you like and changing its label to one called "Fi3M test". Include a link to the resulting video in your email, embedded on the screencast site, or as a YouTube upload. The video can be short, and it's OK if it has the screencast watermark branding on it. No need for sound.
3. Go to speedtest.net and run it on your home or main working network, and take a screenshot of the result. The screenshot should only include the relevant information about your internet speed, and not the entire screen. Include the image as an attachment in your email. Fast Internet is not a necessary requirement, but taking the screenshot is.

## Tell us a bit more about you!

Please limit your answers to 250 words for each question.

1. Where are you from? Where do you live now? What is your current work situation and availability? What languages do you speak, and to what level? Is there anything else interesting about you that you'd like for us to know?
2. Tell us how your skills and experience match the requirements outlined above.
3. Please send us links to any video and/or blog content you have created.
4. Please let us know your compensation expectations for this project.

Please email your application to David Masters, Fluent in 3 Months Head of Operations, [david@fluentin3months.com](mailto:david@fluentin3months.com).

The deadline for applications is Wednesday May 18th, 2022.